



# How to Open & Operate a Financially Successful Bookkeeping Business (How to Open & Operate a ...)

*Lydia Clark*

Download now

[Click here](#) if your download doesn't start automatically

# **How to Open & Operate a Financially Successful Bookkeeping Business (How to Open & Operate a ...)**

*Lydia Clark*

## **How to Open & Operate a Financially Successful Bookkeeping Business (How to Open & Operate a ...)**

Lydia Clark

Are you a whiz with numbers? Do you want to open a business where you can work from your home office, make your own hours, and be your own boss? According to the U.S. Department of Labor's Bureau of Labor Statistics, the median annual income of a bookkeeper is \$30,500 and, as a business owner, you could make even more.

Bookkeeping involves a keen eye for detail and an obsession for organization. If you fit this description and you have been thinking about opening your own bookkeeping business, we have a book that will guide you through the process with ease, showing you how to operate with little start-up costs and in a minimal amount time.

Whether you will be operating out of your home or you are looking to buy or rent office space, this book can help you with a wealth of start-up information, from how to form and name your business to deciding if this will be a joint venture or if you would rather work solo. Valuable information on forming a Partnership, LLC, Corporation, or becoming a Sole Proprietor, the four types of business formations, is included, and also the legal implications of each.

A special chapter on using QuickBooks™ will be included, alongside several chapters on keeping journals, counting sales, and the importance of accuracy in bookkeeping.

While providing detailed instruction and examples, the author leads you through every detail that will bring success. You will learn how to draw up a winning business plan (the companion CD-ROM has the actual business plan you can use in Microsoft Word™) and about basic cost control systems, copyright and trademark issues, branding, management, legal concerns, sales and marketing techniques, and pricing formulas.

You will learn how to hire and keep qualified staff, meet IRS requirements, manage and train employees, generate high profile public relations and publicity, and implement low cost internal marketing ideas. You will learn how to build your business by using low and no cost ways to satisfy customers, have customers refer others to you, and thousands of excellent tips and useful guidelines.

Learn new ways to make your operation run smoother and increase performance. Successful entrepreneurs will appreciate this valuable resource and reference it in their daily activities as a source of ready-to-use forms, Web sites, operating and cost cutting ideas, and mathematical formulas that can easily be applied to their operations. The companion CD-ROM contains all the forms in the book, and also a sample business plan you can adapt for your own use. The companion CD-ROM is not available for download with this electronic version of the book but it may be obtained separately by contacting Atlantic Publishing Group at [sales@atlantic-pub.com](mailto:sales@atlantic-pub.com).

Atlantic Publishing is a small, independent publishing company based in Ocala, Florida. Founded over

twenty years ago in the company president's garage, Atlantic Publishing has grown to become a renowned resource for non-fiction books. Today, over 450 titles are in print covering subjects such as small business, healthy living, management, finance, careers, and real estate. Atlantic Publishing prides itself on producing award winning, high-quality manuals that give readers up-to-date, pertinent information, real-world examples, and case studies with expert advice. Every book has resources, contact information, and web sites of the products or companies discussed.

***This Atlantic Publishing eBook was professionally written, edited, fact checked, proofed and designed. The print version of this book is 288 pages and you receive exactly the same content. Over the years our books have won dozens of book awards for content, cover design and interior design including the prestigious Benjamin Franklin award for excellence in publishing. We are proud of the high quality of our books and hope you will enjoy this eBook version.***

 [Download How to Open & Operate a Financially Successful Boo ...pdf](#)

 [Read Online How to Open & Operate a Financially Successful B ...pdf](#)

## **Download and Read Free Online How to Open & Operate a Financially Successful Bookkeeping Business (How to Open & Operate a ...) Lydia Clark**

---

### **From reader reviews:**

#### **Glenna Monaghan:**

Do you have favorite book? If you have, what is your favorite's book? Guide is very important thing for us to understand everything in the world. Each book has different aim or goal; it means that reserve has different type. Some people feel enjoy to spend their time to read a book. They are really reading whatever they have because their hobby is actually reading a book. Think about the person who don't like reading through a book? Sometime, man or woman feel need book if they found difficult problem or maybe exercise. Well, probably you will want this How to Open & Operate a Financially Successful Bookkeeping Business (How to Open & Operate a ...).

#### **Shawn Howe:**

Now a day those who Living in the era everywhere everything reachable by connect to the internet and the resources in it can be true or not involve people to be aware of each facts they get. How people have to be smart in acquiring any information nowadays? Of course the correct answer is reading a book. Studying a book can help persons out of this uncertainty Information particularly this How to Open & Operate a Financially Successful Bookkeeping Business (How to Open & Operate a ...) book as this book offers you rich information and knowledge. Of course the knowledge in this book hundred % guarantees there is no doubt in it as you know.

#### **Gale Coachman:**

Reading can called imagination hangout, why? Because when you are reading a book specially book entitled How to Open & Operate a Financially Successful Bookkeeping Business (How to Open & Operate a ...) your head will drift away trough every dimension, wandering in every aspect that maybe unidentified for but surely can be your mind friends. Imaging just about every word written in a guide then become one type conclusion and explanation in which maybe you never get just before. The How to Open & Operate a Financially Successful Bookkeeping Business (How to Open & Operate a ...) giving you yet another experience more than blown away your mind but also giving you useful facts for your better life within this era. So now let us demonstrate the relaxing pattern is your body and mind are going to be pleased when you are finished reading through it, like winning a casino game. Do you want to try this extraordinary spending spare time activity?

#### **Kimberly Silvestre:**

As we know that book is very important thing to add our expertise for everything. By a e-book we can know everything we want. A book is a set of written, printed, illustrated or perhaps blank sheet. Every year was exactly added. This guide How to Open & Operate a Financially Successful Bookkeeping Business (How to Open & Operate a ...) was filled concerning science. Spend your time to add your knowledge about your research competence. Some people has several feel when they reading a new book. If you know how big

selling point of a book, you can feel enjoy to read a guide. In the modern era like now, many ways to get book which you wanted.

**Download and Read Online How to Open & Operate a Financially Successful Bookkeeping Business (How to Open & Operate a ...)**  
**Lydia Clark #F6AY0BZKSML**

# **Read How to Open & Operate a Financially Successful Bookkeeping Business (How to Open & Operate a ...) by Lydia Clark for online ebook**

How to Open & Operate a Financially Successful Bookkeeping Business (How to Open & Operate a ...) by Lydia Clark Free PDF d0wnl0ad, audio books, books to read, good books to read, cheap books, good books, online books, books online, book reviews epub, read books online, books to read online, online library, greatbooks to read, PDF best books to read, top books to read How to Open & Operate a Financially Successful Bookkeeping Business (How to Open & Operate a ...) by Lydia Clark books to read online.

## **Online How to Open & Operate a Financially Successful Bookkeeping Business (How to Open & Operate a ...) by Lydia Clark ebook PDF download**

**How to Open & Operate a Financially Successful Bookkeeping Business (How to Open & Operate a ...) by Lydia Clark Doc**

**How to Open & Operate a Financially Successful Bookkeeping Business (How to Open & Operate a ...) by Lydia Clark Mobipocket**

**How to Open & Operate a Financially Successful Bookkeeping Business (How to Open & Operate a ...) by Lydia Clark EPub**